



Primary Qa'ida for Reciting the
Holy Qur'an from the Correct Origins

Madani Qaida



Presented by :
Majlis Madrasa-tul-Madina



دینی دعویٰ

Dawat e Islami

PREFACE

The Holy Qur'an, the powerful Word of Allah عزوجل، is a priceless treasure of guidance, knowledge and wisdom. The Merciful Prophet, mercy for the universe, the Leader of Mankind صلی اللہ تعالیٰ علیہ وآلہ وسلم stated, "The best amongst you is he who learnt the Holy Qur'an and taught it to others". (*Sahih Bukhari, Kitaab Faza'il ul Qur'an, Hadith 5027, p.435*)

Alhamdu-Lillāh! In order to spread the teachings of the Holy Qur'an, Dawat-e-Islami, the Non-Political, International Movement for the Propagation of the Holy Qur'an and Sunnah - has internationally established countless Madāris (schools) known as *Madrassa-tul-Madina*. These Madāris hold classes of *Hifz* and *Nāzira*. At present, in Pakistan alone, approximately 50,000 young male and female students are being taught the *Hifz* and *Nāzira* for free. Similarly, usually everyday after *Sala-tul-Isha*, *Madrassa-tul-Madina* classes (for male adults) take place in various *Masājid* etc. Islamic Brothers learn how to recite the Holy Qur'an with the correct pronunciation, reciting the Arabic letters from their proper origins (*Makhārij*), they learn *Du'as* (supplications) and are also taught about *Salāh* and the *Sunan*, all for free.

In addition, thousands of *Madrassa-tul-Madina* classes (for female adults,) take place daily within the homes not just in Pakistan, but also in many other countries of the world. At present, according to one estimation, just in *Baab-ul-Madina* (Karachi) alone, more than 1,300 *Madrassa* classes for Islamic sisters take place almost on a daily basis, in which more than 12,000 Islamic sisters are taught the Holy Qur'an, *Salāh*, *Sunnan* and *Du'ās*, all for free.

Alhamdulillāh, the experienced teachers of *Madrassa-tul-Madina* have compiled this *Madani Qa'idā* to make learning the Holy Qur'an simpler and easier. The *Madani Qa'idā* presents the fundamental rulings of *Tajweed* in a simplified form for the young and old students alike, so that all children, Islamic brothers and sisters can easily learn how to recite the Holy Qur'an in the correct manner. Expert *Qurrā* (Qur'an Reciters) have thoroughly checked and verified the contents of the *Madani Qa'idā* with regards to the rulings of *Tajweed*.

For the guidance of how to teach the *Madani Qa'idā*, the "Rahnumā-e-Mudarriseen" has also been published; this contains great detail related to the teaching methods for each lesson. *In'shaa-Allah* عزوجل, the V.C.D of the *Madani Qa'idā* will also be released very soon by *Maktaba-tul-Madina* (a department of Dawat-e-Islami), this will assist in understanding the *Madani Qa'idā* and will further simplify reciting the Holy Qur'an.

We pray to Allah عزوجل that the success of Dawat-e-Islami continues day and night. May Allah grants us the ability to act upon the *Madani In'āmāt* and travel consistently with *Madani Qafila* with the devotees of the Holy Prophet for our own and others' rectification. May we try sincerely to fulfil the *Madani Aim* given to us by Ameer-e-AhleSunnat, the Founder of Dawat-e-Islami, Hazrat'e Allama Maulana Abu Bilal Muhammad Ilyas Attar Qadiri Razavi دامت برکاتہم العالیہ that "I must try to rectify myself and the people of the whole world" *In'shaa-Allah* عزوجل.

امنین بجاه النبی الائمن صلی اللہ تعالیٰ علیہ وآلہ وسلم

Majlis Madrassa-tul-Madina (Dawat-e-Islami)

29th Zul Hijjah al-Harām 1428H

الحمد لله رب العالمين والصلوة والسلام على سيد المرسلين
أما بعد فاغزو باليه ون الشفطين الرجيم طبسم الله الرحمن الرحيم ط

LESSON NUMBER 1: Huroof Mufridat (Individual Letters)

- The **Huroof Mufridat** (Individual Letters) also known as the **Huroof Tahajji** are **29** in total.
- Pronounce the **Huroof Mufridat** (Individual Letters) according to the rules of **Tajweed** and **Qirā'at** with the Arabic tone and accent, avoid urdu pronunciation, for example DO NOT READ ب [Bay], ت [Tay], ث [Thay], ح [hay], خ [Khay], ط [Toyein], ظ [Dhzoyein] instead recite them in the following way ب [Baa], ت [Taa], ث [Thaa], ح [haa], خ [Khaaw], ط [Taaw], ظ [Dhzaaw].
- From amongst these 29 letters, there are 7 that are always pronounced with a **full mouth** (i.e. deeply) in every state, this group of letters is known as the **Huroof Mustā'liyah**, they are the following: ق, غ, ظ, ض, ص, ح, خ when joined together, these letters are pronounced **خسن ضغط** [Khussa Daghitin Qizh].
- Only 4 letters are pronounced from the lips, و, م, ف, ب. Excluding these letters, do not let the lips move during recitation.

ح (جَيْمٌ)	ث (ثَاءٌ)	ت (تَاءٌ)	ب (بَا)	ا (أَلِفٌ)
ر (رَاءٌ)	ذ (ذَاءٌ)	د (دَاءٌ)	خ (خَاءٌ)	ح (حَاءٌ)
ض (ضَاءٌ)	ص (صَاءٌ)	ش (شَاءٌ)	س (سَاءٌ)	ز (زَاءٌ)
ف (فَاءٌ)	ع (عَاءٌ)	ع (عَاءٌ)	ظ (ظَاءٌ)	ط (طَاءٌ)
ن (نُونٌ)	م (مِيمٌ)	ل (لَامٌ)	ك (كَافٌ)	ق (قَافٌ)
ي (يَاءٌ)	ء (هَاءٌ)	ه (هَاءٌ)	و (وَاءٌ)	

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LESSON NUMBER 2: Huroof Murakkabāt (Compound Letters)

- When 2 or more letters unite they form a *Murakkab* (Compound).
- Read each letter of the *Murakkab* (Compound) letters separately as you read the *Huroof Mufridāt* (Individual Letters).
- As before, make sure you pronounce the letters in the *Ma'rūf* manner i.e. with the Arabic tone and accent.
- When 2 or more letters are joined together and written, their form is changed. Usually the head of the letter is written and the body is omitted.
- The letters which are almost identical, when in the compound form, can be identified by the alterations in the number and position of the dots.

ت	ن	ب	ل	ا
ق	ف	س	ش	ي
ص	غ	ع	خ	ج
ك	ه	م	ظ	ض
ب	ك	ث	ط	ل
س	ش	ص	ض	ل
ع	غ	ل	ل	ع

ج	د	خ	ح	خ	ج
خ	ر	ظ	ب	ر	خ
ش	م	ي	ت	ن	ب
ي	ع	ج	ج	ع	ل
س	ي	ب	ق	ص	ذ
ح	ق	س	ش	ق	ف
م	و	ك	ك	ك	ك
ؤ	ي	ئ	ت	ن	ب
ف	ط	ي	ت	ة	ة
هـ	بـ	عـ	بـ	نـ	بـ
سـ	ـهـ	ـنـ	ـنـ	ـهـ	ـهـ

يـلـجـ	قـتـلـ	نـصـرـ	عـلـقـ	فـلـقـ	خـلـقـ
سـئـلـ	جـذـتـ	نـفـسـ	بـلـغـ	طـبـعـ	تـجـلـ
غـبـرـ	خـشـىـ	شـمـسـ	صـفـتـ	قـسـطـ	
بـسـعـ	شـكـرـ	ظـلـلـ	عـشـرـ	مـطـرـ	

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LESSON NUMBER 3: Harakāt ²

- The plural form of Harakat is **Harakāt**. **Zabr** [ز] , **Zer** [ز] and **Paish** [ز] are known as the Harakāt. The Zabr and Paish are found above the letter whereas the Zer is found below it.
- The letter which has a Harakat is known as **Mutaharrak**.
- The **Zabr** is pronounced by opening the mouth and raising the voice, the **Zer** is pronounced by dropping the tone of the voice and the **Paish** is pronounced by the rounding of the lips.
- Recite the Harakāt correctly (in the *Ma'ruf* manner), without stretching them and without an incorrect shortening.
- If a Harakat or Jazm (sign of Sukoon) appears on an '*Alif*', then read it as '*Hamzah*'. [ا]
- If the letter ر has a Zabr or Paish it is pronounced deeply. If the letter ر has a Zer it is pronounced delicately.

ب	بـ	بـ	أ	أـ	أـ
ثـ	ثـ	ثـ	تـ	تـ	تـ

² The plural of Harakat which is literally translated as "movement".

³ "Zabr", "Zer" and "Paish" are Urdu terms used in the subcontinent which replace the Arabic terms (for Harakāt) "Fat-hah", "Kasrah" and "Dhammah", respectively. www.eQuranSchool.com

ح	ح	ح	ج	ج	ج
د	د	د	خ	خ	خ
س	س	س	ذ	ذ	ذ
س	س	س	ز	ز	ز
ص	ص	ص	ش	ش	ش
ط	ط	ط	ض	ض	ض
ع	ع	ع	ظ	ظ	ظ
ف	ف	ف	غ	غ	غ
ك	ك	ك	ق	ق	ق
م	م	م	ل	ل	ل
و	و	و	ن	ن	ن

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LESSON NUMBER 4

- Read this lesson without spelling (Ravaa).
- Take special care to pronounce the Harakāt.
- Create an apparent distinction between the letters which are Qareeb-us-Saut i.e the letters that sound similar.

م	ط	ظ	ث	ت	ت
ذ	ذ	ذ	ز	ز	ز
ش	ث	ث	ظ	ظ	ظ
ص	ص	ص	س	س	س
ض	ض	ض	د	د	د
ق	ق	ق	ك	ك	ك

ح	ج	خ	ه	هـ	هـ
ع	عـ	عـ	عـ	عـ	عـ
عـ	عـ	خـ	خـ	خـ	خـ
مـ	مـ	مـ	بـ	بـ	بـ
فـ	فـ	فـ	وـ	وـ	وـ
نـ	نـ	نـ	لـ	لـ	لـ
جـ	جـ	جـ	رـ	رـ	رـ
يـ	يـ	يـ	شـ	شـ	شـ

يَا خَيْرُ

To become pious and steadfast upon the *Sunnah*, keep reciting this all the time e.g. whilst sitting, walking etc.

The 5 levels of Knowledge

- (1) Silence (2) To listen with attention
- (3) To remember what you hear (4) Act upon what you have learnt (5) Pass on the knowledge you have learned to others.

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LESSON NUMBER 5: Tanween

- Two Zabr [و] ,Two Zer [ذ] and Two Paish [ض] are called **Tanween** ⁴. Any letter with a Tanween is called a *Munawwan*.
- In reality, *Tanween* is *Noon Sâkinah*, which appears at the end of the word, it is for this reason that *Tanween* sounds like *Noon Sâkinah*, e.g. أَنْ = أَنْ = أَنْ
- Spell out the examples of *Tanween* as follows: مِمْ = مِمْ منْ two Zabr مِمْ = مِمْ مِمْ = مِمْ two Zer مِمْ = مِمْ مِمْ = مِمْ two Paish مِمْ = مِمْ
- Sometimes after two Zabr the letter ل or the letter ح is written, when spelling out the examples, do not mention these (letters).



⁴ However each type has a specific name; in Arabic two Zabr, two Zer & two Paish are called Fat-hatayn, Kasratayn & Dhammatayn, respectively.

ق	ف	قَا	ك	لَك	كَا
ح	ح	حَا	ه	هِ	هَا
ع	ع	عَا	ع	عِ	عَا
غ	غ	غَا	خ	خِ	خَا
م	م	مَا	ب	بِ	بَا
ف	ف	فَا	و	وِ	وَا
ن	ن	نَا	ل	لِ	لَا
ج	ج	جَا	ر	رِ	رَا
ي	ي	يَا	ش	شِ	شَا

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LESSON NUMBER 6

- Read this lesson using both methods i.e. **with spellings** and **without spelling**.
- Take special care to correctly pronounce the **Harakāt**, **Tanweēn** and all the letters particularly the **Huroof Musta'liyah** (the letters that are read deeply).
- Spell out the words as follows: ملِكَ كَافٌ مَلِكٌ لَامٌ مَلِكٌ زَاءٌ زَاءٌ مَيْمٌ = مَلِكٌ لَامٌ زَاءٌ زَاءٌ مَيْمٌ two paish.

طبع	بلغ	يدك	صدق	خلق	نزل
ابل	كب	ذكر	نظر	فعل	جعل
ربع	حُرم	سدس	ثلث	صُحف	رسُل
يلج	تجد	تزد	ملك	خطف	حَمَدَ
حشر	كير	قير	قري	سُيل	قتيل
قدى	طوى	هدى	عبدلا	مرضا	أحدا
عنق	فتحة	ظلل	سخط	ثين	مسدل
كتب	اذن	لعب	غضب	صمد	نفر

قَتَرَةٌ**شَجَرَةٌ****سَفَرَةٌ****عَلَقَةٌ****قَرَدَةٌ****دَرَجَةٌ**

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LESSON NUMBER 7: Huroof Maddah

- This sign  is known as the *Jazm*. A letter that has a *Jazm* is known as a *Sakin* letter.
- The *Sakin* letter is read with the *Mutaharrik* letter (letter with a *Harakat*) before it.
- There are 3 *Huroof Maddah*, they are:  و  ي.
- When there is a *Zabur* before the *Alif*, then the *Alif* becomes *Maddah* e.g  بَا. When there is a *Paish* before the *Wao Sakinah*, then the *Wao* becomes *Maddah* e.g  بُو. When there is a *Zer* before the *Yaa Sakinah*, then the *Yaa* becomes *Maddah* e.g  بِي.
- Pronounce the *Huroof Maddah* by stretching them to the length of one *Alif* i.e. 2 *Harakat*.
- Spell out the examples as follows:  بَا = بَوْ زَبْرَ تَا = بَوْ تَا = تَا زَبْرَ بَوْ بَوْ زَبْرَ بَوْ

تِي	تُو	تَا	بِي	بُو	بَا
جِي	جُو	جَا	شِي	شُو	شَا
خِي	خُو	خَا	حِي	حُو	حَا
ذِي	ذُو	ذَا	دِي	دُو	دَا
زِي	زُو	زَا	رِي	رُو	رَا
شِي	شُو	شَا	سِي	سُو	سَا

ضُو	ضَا	صِيُ	صُو	صَا
ظُو	ظَا	طِي	طُو	طَا
عُو	غَا	عِي	عُو	عَا
فُو	قَا	فِي	فُو	فَا
لُو	لَا	كِي	كُو	كَا
نُو	نَا	مِي	مُو	مَا
هُو	هَا	وِي	وُو	وَا
يُو	يَا	إِي	أُو	ا

يَا عَلِيِّمُ

Recite this 21 times (read *Durood Shareef* once before and after) then blow on some water, and drink on an empty stomach in the mornings (or give it to someone else to drink) for 40 days. *In'shaa-Allah* the memory (of the one who drinks the water) will be strengthened.

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LESSON NUMBER 8: Khari Harakāt

- Kharay Zabr (ل), Kharay Zer (ر) and Ultay Paish (ط) are known as the *Khari Harakāt*.
- The *Khari Harakāt* are considered to be equivalent to *Huroof Maddah*, it is for this reason that the *Khari Harakāt* are pronounced in the same way i.e they are stretched to the length of one *Alif* which is equal to 2 *Harakāt*.
- In this lesson, also create an apparent distinction between the letters which are *Qareeb-us-Saut* i.e the letters that sound similar.



ع	ع	ع	أ - ع	أ - ع	أ - ع
ع	ع	ع	خ	خ	خ
م	م	م	ب	ب	ب
ف	ف	ف	و	و	و
ن	ن	ن	ل	ل	ل
ج	ج	ج	ر	ر	ر
ي	ي	ي	ش	ش	ش

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LESSON NUMBER 9: Huroof ٰ Leen

- There are 2 Huroof Leen: و and ي.
- When there is a زابر before the واء سكينة, then the واء becomes Leen e.g. جو. When there is a زابر before the ياء سكينة, then the ياء becomes Leen e.g. جي.
- Pronounce the Huroof Leen gently and correctly without stretching or exaggerated resonance (sudden pausing).
- Spell out the examples as follows: زابر = زابر، يو = يو zabr

شَ	شَوْ	تَ	تَوْ	بَ	بَوْ
خَ	خَوْ	حَ	حَوْ	جَ	جَوْ
رَ	رَوْ	ذَ	ذَوْ	دَ	دَوْ
شَ	شَوْ	سَ	سَوْ	زَ	زَوْ
طَ	طَوْ	ضَ	ضَوْ	صَ	صَوْ
عَ	عَوْ	عَ	عَوْ	ظَ	ظَوْ
كَ	كَوْ	قَ	قَوْ	فَ	فَوْ
نَ	نَوْ	هَ	هَوْ	لَ	لَوْ
اَ	اوْ	هَيْ	هَوْ	وَ	وَوْ
	يَ		يَوْ		

⁵ "Khari Harakāf" is an Urdu term used in the subcontinent; the same applies to the words "Kharay Zabri/Zer", "Ultay Paish" (Plural forms). This is a type of Madd which is stretched to the length of one Alif.

⁶ The word "Huroof" here represents the Urdu plural form (i.e. more than one letter), in Arabic this term is Haraf-al-he two letters of Leen)

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LESSON NUMBER 10

- Read this lesson using both methods i.e. **with spellings** and **without spelling**.
- This lesson combines all the previous lessons i.e. Harakāt, Tanween, Huroof Maddah, Khari Harakāt and Huroof Leen.
- Take special care to understand, recognise and apply all the rules, pronounce all the letters correctly especially the **Huroof Musta'liyah** (letters pronounced deeply).
- When spelling out the examples make sure you join every letter to the one before it e.g spell out the word **عَنْ مَوْضُوْعَةٍ** as follows: **عَنْ** Zabr **مَوْضُوْعَةٍ** Paish **أَوْ** Zahr **ضَادٍ** two Paish **مَوْضُوْعَةٍ** = عَنْ .

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قالوا	كَانُوا	ذلِكَ	هَذَا	صَرَاطٌ	قَالَ
بِهِ	نُوحِيَهُ	فِيهِ	قَوْلٌ	سُوفَ	لَهُ
شَكُورًا	طَغَى	مَتَاعًا	عَذَابًا	بَيْنَ	لَيْسَ
حِيلَ	قِيلَ	يَوْمٍ	خَوْفٍ	دَاؤَدَ	عَفْوَرًا
مَابًا	صَوَابًا	عَلَيْهِ	إِلَيْهِ	رَسُولِهِ	رُسُلِهِ
خِتَمَهُ	مَقَامُهُ	مَحْفُوظٌ	رَسُولٌ	زَكْوَةً	صَلَاةً

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لَوْح	حَوْلٍ	دِينُن	بَشِّيرٌ	قُوْمِه	هَدَيْنَا
بَيْتَنَا	زَاهِدِينَ	رَأِكِعُونَ	عِيسَى مُوسَى	صُدُورٍ	هَدَيْنَا
اُولَى	قَوْلًا	قَوْمًا	مِيقَاتًا	مُنِيرًا	شَيْءٍ
شَيْئًا	هَرُونَ	سُلَيْمَانَ	شَهُودٌ	قُوْدُودٌ	وَدُودٌ
يَوْمَئِذٍ	مَوْعِدُهَا	كَرِيمٌ	وَكِيلٌ	نُورٌهَا	أَرْعَيْتَ
أَفَرَءَيْتَ	فَوْعَاظَةٌ	مَوْضُوعَةٌ	مَوْعِدَةٌ	سَمِيعٌ	عَزِيزٌ
يَدَيْهِ	حَيْثُ	غَيْبٌ	سَمُوتٌ	كَلِمَتٍ لِشَيْءٍ	سَلَمٌ
قُرْلَيْش	بِإِيتَنَا	مِهْدًا	عِلْمٌ	كِتَبٌ	إِنْوَابِي
أُوذِينَا	أُوتِينَا	أُوحِينَا	نُوحِيَهَا	الْتَوْنِي	إِنْوَابِي
تُدِيرُونَهَا	فَلَآتَمِيلُوا	فَلَآتَلَوْمُونَ	فَلَآتَلَفْتُهُونَ	وَلَآتَحْيُطُونَ	فَلَآتَمِيلُوا

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LESSON NUMBER 11: Sukoon (Jazm)

- As you have already learnt, this sign (ء) is known as the *Jazm*, a letter with a *Jazm* is described as *Sākin* (a motionless letter).
- The letter with a *Jazm* is read with the *Mutaharrik* letter before it.
- Always pronounce the *Hamzah Sākinah* (ء، ا) with slight resonance (a sudden pause at the end)
- There are 5 *Huroof Qalqalah* د، ج، ب، ط، ق when joined together these are pronounced as **قطب** ج.
- The meaning of the word *Qalqalah* is movement, there must be movement and motion (within the *Makhraj*) when pronouncing these letters so that the sound echoes.
- When the *Huroof Qalqalah* are *Sākin* (i.e. have a *Jazm* on them) **make sure the echo in the sound is clear**.
- In this lesson ensure you take special care when pronouncing the *Huroof Qalqalah* and the *Hamzah Sākinah* (the letter *Alif* that has a *Jazm*), and also take special care to distinguish between the letters that sound similar.



أُقْ	إِقْ	أَقْ	إِلْك	أَلْك
أُحْ	إِحْ	أَحْ	إِهْ	أَهْ
أُعْ	إِعْ	أَعْ	إِاعْ	أَاعْ
أُغْ	إِغْ	أَغْ	إِاخْ	أَاخْ
أُمْ	إِمْ	أَمْ	إِبْ	أَبْ
أُفْ	إِافْ	أَفْ	إِوْ	أَوْ
أُنْ	إِانْ	أَنْ	إِلْ	أَلْ
أُجْ	إِاجْ	أَجْ	إِارْ	أَرْ
	إِايْ	أَيْ	إِاشْ	أَشْ

PRACTISE

بَلْ

مَنْ

عَنْ

إِنْ

قُلْ

قَدْ	ذُقْ	هُمْ	كُمْ	لَمْ
أَعْنَابًا	أَعْيُنٌ	فَاعْفِرْ	مُسْتَطَرٌ	إِصْطَبْرٌ
فَافْرُقْ	أَبْوَابًا	مُدْهُنُونَ	نُطْفَةٌ	زَجْرَةٌ
فَسْطَحٌ	جَمْعًا	تَجْرِي	يُعْنِي	يُقْرِضُ
إِقْرَا	مُؤْمِنُونَ	لِيُوْمِنُونَ	مُؤْمِنِينَ	مُؤْمِنِينَ
نَشَّا	يَشَّا	بِلسَّ	كَاسَّا	شَانُ
إِذْهَبْ	أُخْرَى	أَحْيَا	يَبْحَثُ	إِشْمُ
أَحْضَرْتُ	نُشِرتُ	حُشِرتُ	إِرْكَبْ	أُشْدُدْ
يَظَاهِرْ	يُظْلِمُونَ	نُسِفتُ	فُرْجَتُ	طِمَسَتْ
عَلَيْهِمْ	فَضْلِكَ	بَيْنَهُمْ	بَيْنَكُمْ	إِصْبَرْ
يَسْتَبِدُلُ	لَيْدِيْهِمْ	أَعْمَالَكُمْ	أَعْمَالَهُمْ	أَعْمَالَهُمْ

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LESSON NUMBER 12: Noon Sākinah and Tanween (Izhār and Ikhfā)

- The Noon Sākinah and Tanween have 4 Rules: (1) *Izhār* (2) *Ikhfā* (3) *Idghām* (4) *Iqlāb*.
- (1) *Izhār*: If any letter from the Huroof Halqiyah is found after a Noon Sākinah or Tanween, then *Izhār* will be done i.e. the sound of the Noon will be clear. (Nasalisation (ghunna) will not take place when reading the Noon Sākinah or Tanween) The Huroof Halqiyah are 6 and they are: خ، غ، ع، ح، و، ئ.
- (2) *Ikhfā*: If any letter from the Huroof *Ikhfā* is found after a Noon Sākinah or Tanween, then *Ikhfā* will be done i.e. one would read the Noon Sākinah or Tanween with Nasalization (ghunna). The Huroof *Ikhfā* are 15 and they are: ق، ف، ط، ض، ص، ش، س، ز، ذ، د، ج، ث، ت، ك.
- Note: The rulings for *Idghām* and *Iqlāb* have been described in Lesson 14.

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مِنْ حَكِيمٍ	مِنْ عَلِيٍّ	مِنْ هَادِ	مِنْ أَجَلٍ
مِنْ شَهَرَةٍ	فِيهِنْ تَبِعَ	مِنْ خَوْفٍ	مِنْ غَفُورٍ
فَإِنْ زَلَّتُمْ	مِنْ ذَهَبٍ	مِنْ دُونِكُمْ	مِنْ جُوعٍ
إِنْ ضَلَّتْ	مِنْ صَلَصَالٍ	مَنْ شَكَرَ	مَنْ سَفِهَ
مِنْ قَبْلَهُ	مِنْ فُرُوجٍ	مَنْ ظَلَمَ	مِنْ طِينٍ
أَعْدَتْ	مِنْهُمْ	يَدْعُونَ	مِنْ كِتْبٍ

أَنْتَ	وَالْمُنْحِنُونَ	فَسَيِّئُنَغْصُونَ	وَانْحَرْ
مَنْضُودٍ	يَنْصُرُونَ	نُلْشِرُهَا	تَلْسُونَ
يَنْقُصُونَ	أَنْفِسِكُمْ	أَنْظَرْ	يَنْطِقُونَ
عَدْنٍ تَجْرِي	خَيْرٍ تَجْدُو	عَذَابًا أَلِيمًا	مِنْكُمْ
شَهَابٌ شَاقِبٌ	قَوْلًا ثَقِيلًا	بَكَدًا إِمَانًا	
خَلْقٌ جَلِيلٌ	فَصَبْرٌ جَيِيلٌ	نُوحًا هَدَيْنَا	
بَخِسٌ دَرَاهِمَ	كَاسَادِهَا قًا	جُوفٌ هَارٍ	
يَتَبَاهَذَ أَمْهَرَيْهَ	سِرَاعًا ذَلِكَ	سَمِيعٌ عَلِيهِ	
يَوْمَئِذٍ زُرْقًا	صَعِيدًا ذَلِكَ	خُلْقٌ عَظِيمٌ	
بِقَلْبٍ سَلِيمٍ	قَوْلًا سَلِيدًا	قَرْصًا حَسَنًا	
عَذَابٌ شَدِيلٌ	بَأْسٌ شَدِيلٌ	مُلْقٌ حَسَابِيَهَ	

رَجَالٌ صَادُوا

عَمَلَاصَاحِّا

وَمَا يُرَكِّمُ

مُسِفَّرَةٌ ضَاحِكَةٌ

عَذَابًا ضَعْفًا

قَلِيلَةٌ غَلَبَتْ

سَهْوَتْ طَبَاقًا

سَبَحَا طَوِيلًا

عَلَيْهِ خَيْرٌ

نَفِيسٌ ظَلِيلَتْ

سَحَابٌ ظُلْمَتْ

رَفَقٌ خُضُورٌ

ثَنَاءً قَلِيلًا

سُبْلًا فِي جَاجًَا

وَمَا سِقِينَ

كِرَاماً كَانِيْنَ

رَسُولٌ كَرِيمٌ

فَسْحٌ قَرِيبٌ

يَا سَمِيعُ

One who reads this 100 times daily without talking during recitation, and then performs a *Du'ā* (supplication) *In'shaa-Allah* his supplication will be answered.

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LESSON NUMBER 13: Tashdeed

- This curved sign "و" is known as **Tashdeed**. A letter with a Tashdeed mark is known as a *Mushaddad* letter.
- Read the *Mushaddad* letter twice. It will first be read while being joined with the *Mutaharrik* letter before it, and then it will be read, with a slight pause, with its own Harakat.
- Ghunnah is always done in the Noon *Mushaddadah* and the Meem *Mushaddadah*. The meaning of Ghunnah is to take the sound into the nose i.e. Nasalisation, the duration of the Ghunnah is equal to the length of one Alif.
- When a letter from the *Huroof Qalqalah* is *Mushaddad*, pronounce the letter with extra stress and an emphasised echo.
- If the first letter is *Mutaharrik*, the second *Sakin* and the third *Mushaddad*, then in most cases (not all) the *Sakin* letter is not read and the *Mutaharrik* letter is joined with the *Mushaddad*

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letter, e.g. عَبَدْنُوكَ will be read as عَبَّدْنُوكَ .

- In this lesson in addition to exercising the *Tashdeed*, take special care in distinguishing between the letters that sound similar.

أَطَّ	إَطَّ	آَطَّ	أُتَّ	إِتَّ	آَتَّ
أَذَّ	إَذَّ	آَذَّ	أُزَّ	إِزَّ	آَزَّ
أُثَّ	إِثَّ	آَثَّ	أُطَّ	إِطَّ	آَطَّ
أَصَّ	إَصَّ	آَصَّ	أُسَّ	إِسَّ	آَسَّ
أُضَّ	إِضَّ	آَضَّ	أُدَّ	إِدَّ	آَدَّ
أَقَّ	إِقَّ	آَقَّ	أُكَّ	إِكَّ	آَكَّ

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أَخَّ	إَخَّ	أَخَّ	أُهَّ	إِهَّ	أَهَّ
أُخَّ	إِخَّ	أَخَّ	أُعَّ	إِعَّ	أَعَّ
أُمَّ	إِمَّ	أَمَّ	أُبَّ	إِبَّ	أَبَّ
أُفَّ	إِفَّ	أَفَّ	أُوَّ	إِوَّ	أَوَّ
أُنَّ	إِنَّ	أَنَّ	أُلَّ	إِلَّ	أَلَّ
أُجَّ	إِجَّ	أَجَّ	أُرَّ	إِرَّ	أَرَّ
أُىَّ	إِيَّ	أَيَّ	أُشَّ	إِشَّ	أَشَّ
إِنِّي	إِنَّا	إِنَّ	رَبِّهِ	رَبِّيُّ	رَبِّ
أَحَبَّ	حَبَّ	وَلَهَا	شُّرَّ	مِنْ	مِنَّا
شُحَّ	فِي الْحِجَّ	بَشَاجًا	الثَّاقِبُ	بِالْتَّقْوَىٰ	وَالْتَّيْنِ
وَالذِّكْرِيْنَ	الَّرَّجَاتِ	مِنَ الدَّافِعِ	تَصَدِّىٰ	صَدَّقَ	مُسَخَّرَاتٍ
وَالصَّلَاحِيْنَ	نَفْصُ	وَالشَّمْسِ	فَسَنِيْسِرُهَ	نُزِّلَ	الرَّحْمَنُ
وَالظَّاهِرُ	الْطَّلَاقُ	وَالظَّيْرُ	وَالظُّورُ	وَالضُّحَىٰ	فَضَّلَّنَا
رَكْبَكَ	حَقُّ	حُقْتُ	يُوفَ	سُعِرَتُ	لِلظَّالِمِيْنَ
جَذْتِ	مُسَمَّىٰ	فَامْهَةٌ	أُمَّةٌ	مِنَّا	وَالدِّيْنَ

يَذْكُرَ	سُيْرَتْ	مُطَهَّرَةً	كُورَتْ	وَالنَّجِيءُ	وَالنَّشِطَتْ
يَسْبَعُونَ	عَلَى النَّبِيِّ	مُدَّثِّرٌ	مُزَمِّلٌ	ذُرِّيَّةٌ	لَيَلَّا بَرُوا
شَرِّالنَّفْثَةِ	مَدَالظِّلِّ	إِنَّ الظَّانَ	مِنَ الظَّنِيبَتِ	يَزَكِّي	عَلِيُّونَ
بَسَطَتْ	أَحَاطَتْ	رَبُّ السَّمَاوَاتِ		يُحِبُّ التَّوَابِينَ	
إِذْذَهَبَ	قَدْ دَخَلُوا	إِذْ ظَلَمُوا	عَبَدُتُمْ	قَدْ تَيَّبَنَ	نَحْلَقُكُمْ

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 الْحَمْدُ لِلّٰهِ رَبِّ الْعَالَمِينَ وَالصَّلٰوةُ وَالسَّلَامُ عَلٰى سَيِّدِ الْمُرْسَلِينَ
 أَسْأَلُهُ فَاغْوُزْ بِاللّٰهِ مِنَ الشَّقِيقِ الرَّجِيمِ وَبِسْمِ اللّٰهِ الرَّحْمَنِ الرَّحِيمِ

LESSON NUMBER 14: Noon Sākinah and Tanween (Idghām and Iqlāb)

- (3) **Idghām:** If any letter from the Huroof Yarmalūn is found after a Noon Sākinah or Tanween, then Idghām will be done, without Ghunnah (Nasalisation) in the letters 'ر' and 'ل' and with Ghunnah in the remaining 4 letters. The Huroof Yarmalūn are 6 and they are: ن, و, ل, م, ر, ي.
- (4) **Iqlāb:** If the letter ب is found after the Noon Sākinah or Tanween, then perform Iqlāb i.e. change the Noon Sākinah or Tanween into a Meem and perform Ikhfā (pronounce it with Nasalization).
- Spell out the examples of Idghām as follows: يَا نُونَ شَمْ = مَنْ يَكُوْنُ zabr زابر
 مَنْ يَكُوْنُ = لَمْ paish بايش مَنْ يَكُوْنُ = لَوْ واو قاف . مَنْ يَكُوْنُ = مَيْ .
- Spell out the examples of Iqlāb as follows: عَيْنَ بَا . مَنْ تَوْنَ مِنْ = مَنْ بَعْدَ zer زير
 مَنْ بَعْدَ = دَائِنَ ، مَنْ لَغْ = دَائِنَ .

مَنْ وَلِيٌ

مَنْ يَوْمٍ

مَنْ وَرَقَ الْجَنَّةَ

مَنْ يَقُولُ

مِنْ نُطْفَةٍ	مِنْ نَصِيرٍ	مِنْ مَثْلِهِ	مِنْ مَشَهِدٍ
يَكُنْ لَّهُ	مِنْ لَدُنْهُ	مِنْ رَبِّهِمْ	مِنْ رَبِّكَ
وُجُوهًاً وَمَيْدًا	هُدًى وَذِكْرًا	رَجُلٌ يَسْعَى	كِتَابًا يَلْقَأُهُ
خَلْقٌ نُعِيدُهَا	حَظَةٌ تَغْفِرُ لَكُمْ	سَرَاجًا مُنِيرًا	بِرَحْمَةٍ مِنْهُ
وَيْلٌ لِكُلِّ	مُصَدِّقًا لِمَا	رَءُوفٌ رَحِيمٌ	مُحَمَّدٌ رَسُولُ اللَّهِ
لَيْلَيْلَاتَ	أَنْبِئُهُمْ	مِنْ بَقْلَاهَا	مِنْ بَعْدِ
كَرَامٌ بَرَّةٌ	جَنَّتٌ بَرْبُورَةٌ	خَيْرٌ أَبْصِيرًا	قُلَّا بَلِيقًا
صَحْرٌ بُكْمٌ	حَلٌّ بِهَذَا		

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LESSON NUMBER 15: The rules of Meem Sākinah

- The Meem Sākinah has 3 rules: (1) *Idghām Shafawi* (2) *Ikhfā Shafawi* (3) *Izhār Shafawi*.
- (1) *Idghām Shafawi*: If after a Meem Sākinah another Meem appears, then *Idghām Shafawi* (with Ghunnah) will be done within the Meem Sākinah.
- (2) *Ikhfā Shafawi*: If after a Meem Sākinah, the letter ب appears, then *Ikhfā Shafawi* (Ghunnah) will take place within the Meem Sākinah.
- (3) *Izhār Shafawi*: If after a Meem Sākinah, any letter, excluding the letters ب or م, appears, then *Izhār Shafawi* will take place within the Meem Sākinah, i.e. here nasalisation (Ghunnah) will not be done.

هُوَ فِيهَا	كُنْتُ تُخْرِبَهُ	الْحُوتَرَ	أَنْذَهُ مُظْلِمُونَ
أَمْضَى	تَاتِهِ حُبِّيَّةٍ	وَالْأَمْرُ	وَلَكُوْفَا كَسَبْتُمْ
وَأَمْطَرَنَا	عَلَيْكُوْبُوكِيلٍ	لَهُ يَلِدُ	اَتَيْتُكُوْحَرَقْنَ كَتَبٍ
الْحُنْشَرُخ	تَزْمِينُهُ حِجَارَةٍ	لَكُمْ دِينُكُمْ	فَهُمْ مُقْتَهُونَ
أَمْصَبَرَنَا	وَمَا هُمْ بِمُؤْمِنِينَ	وَخَلَقْنَاكُمْ أَزْوَاجًا	وَهُمْ قُعْدُونَ
عَلَيْهِمْ غَضَبٌ	بَعْضُكُمْ بِعَضٍ	ذَلِكُمْ قَوْلُكُمْ	لَهُمْ مِنَ الْحُسْنَى

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LESSON NUMBER 16: Tafkheem and Targeeq

- > The meaning of **Tafkheem** is to pronounce the **letter deeply**, and the meaning of **Tarqeeq** is to pronounce the **letter with delicacy** (the opposite of Tafkheem).
- > The 3 letters **ا ل ر** are sometimes read deeply and in some cases are read lightly.
- > **Alif**: The Alif will be read with a full mouth if it is preceded by a letter that is pronounced deeply, and the Alif will be read with delicacy when preceded by a letter that is pronounced lightly.
- > **Laam**: If the letter before the Laam of the *Ism-ul-Jalālat* i.e. the word **الله** (Almighty) has a Zabr or a Paish, then the Laam will be pronounced with tafkheem, and if the letter before the Laam in the word **الله** (Almighty) has a Zer, then it will be pronounced with tarqeeq.
- > With the exception of the Laam in the word **الله** (Almighty), pronounce every other Laam lightly.
- > **The states in which the letter ر is pronounced deeply:**
 - When the Raa has a Zabr or a Paish.
 - When the Raa has two Zabr or two Paish.
 - When the Raa has a Khara Zabr or an Ulta Paish.
 - When the letter before a Raa Säkinah has a Zabr or a Paish.
 - When there is an Āridhī Zer (Temporary Zer) before the Raa Säkinah.

- When there is a Zer in the preceding word ⁷ (before the Raa Sākinah)
- When after a Raa Sākinah, any letter from the Huroof Musta'liyah appears in the same word.

➤ The states in which the letter Raa is pronounced lightly:

- When there is a Zer (normal form) or two Zer under the Raa.
- When there is an Aslī Zer (Original Zer) before the Raa Sākinah in the same word.
- When there is a Yaa Sākinah before the Raa Sākinah.

➤ **Temporary Harakat**: In the Holy Qur'an there are some words that begin with the letter Alif, which do not have any Harakat, so whichever Harakat you apply will be temporary e.g. in the word ارجعي the Zer is Temporary.

مَفَازًا	فَالاً	كَانَ	سِرَاجًا	صَرَاطٌ	قَالَ
عَاصِي	عَاصِمٌ	عَابِدٌ	خَالِدًا	تَابُوا	طَالِبٌ
هُوَاللهُ	هُوَاللهُ	إِنَّ اللَّهَ	فَاللَّهُ	وَاللَّهُ	اللَّهُ
بِسْمِ اللَّهِ	بِسْمِ اللَّهِ	بِاللَّهِ	قَالُوا اللَّهُمَّ	رَضِيَ اللَّهُ	رَسُولُ اللَّهِ
صَلَاةً	عَلَى	إِنَّ الَّذِينَ	إِلَّا الَّذِينَ	مَا وَلَهُمْ	قُلِ اللَّهُمَّ
أَجْرٌ	أَجْرًا	أَكْثَرٌ	رُزِقُوا	أَلَّهُمَّ تَرَ	رَجُلٌ
إِرْجَعُ	يُرْزَقُونَ	تُرْجَعُونَ	أَمْ صَبَرَنَا	عَرْشٌ	إِبْرَاهِيمٌ
إِنْ ارْتَبَطُ	رَبُّ ارْجَعُونَ	رَبُّ ارْحَمَهُمَا	إِرْكَعُوا	إِرْجَعُ	إِرْجَعُوا
وَالنَّهَارٌ	فِي قِرَاطَاسٍ	مِرْصَادٍ	فِرْقَةٍ	كُلُّ فِرْقٍ	أَمْ إِرْتَابُوا
نَذِيرٌ	خَيْرٌ	قُمْقَانِدٌ	فَاصْبِرْ	أَمْ	رَجَالٌ

⁷ i.e. the Zer comes before the Raa Sākinah but not in the same word (it is under the last letter of the previous word).
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LESSON NUMBER 17: Maddat ^٤

- The meaning of *Madd* is to stretch. There are 2 causes for *Madd*: (1) *Hamzah* (ء) (2) *Sukoon* (ۚ).
- There are 6 types of *Madd*:

(1) <i>Muttasil</i>	(2) <i>Munfasil</i>	(3) <i>Lāzim</i>	(4) <i>Leen-Lāzim</i>
(5) <i>Āridh</i>	(6) <i>Leen-Āridh</i>		
- (1) **Madd Muttasil**: If after a letter of *Maddah*, the letter *Hamzah* appears in the same word, then *Madd Muttasil* will occur, e.g. جَهَنَّمَ.
- (2) **Madd Munfasil**: If after a letter of *Maddah*, the letter *Hamzah* appears in the next word, then *Madd Munfasil* will occur, e.g. فَنَفِسَكَةً.
- When reading the *Madd Muttasil* and the *Madd Munfasil*, stretch until 2, 2½ or 4 Alifs' length.
- (3) **Madd Lazim**: If after a letter of *Maddah*, a *Sukoon Aslī* (ۚ، ۖ) appears, then *Madd Lazim* will occur, e.g. جَاهَنَّمَ.
- (4) **Madd Leen-Lāzim**: If after a letter of *Leen*, a *Sukoon Aslī* (ۚ) appears, then *Madd Leen-Lāzim* will occur, e.g. عَيْنَ.
- When reading the *Madd Lazim* and the *Madd Leen-Lāzim*, stretch until 3, 4 or 5 Alifs' length.
- (5) **Madd Āridh**: If after a letter of *Maddah*, a *Sukoon Āridh* appears (i.e. a letter becomes *Sākin* due to *Waqf* (having to pause)), then *Madd Āridh* will take place, e.g. مُسْلِمٌ وَنَّهَىٰ.
- (6) **Madd Leen-Āridh**: If after a letter of *Leen*, a *Sukoon Āridh* appears (i.e. a letter becomes *Sākin* due to *Waqf*), then *Madd Leen-Āridh* will take place, e.g. شَفَقَتَنَّهُ.
- When reading the *Madd Āridh* and the *Madd Leen-Āridh*, stretch until 3 Alifs' length.
- Spell out the examples of the *Maddat* as follows: زَمْرَهُ، جَاهَنَّمَ = جَاهَنَّمَ زَمْرَهُ Zer جَاهَنَّمَ Zabr لَاهَمَ ضَالَّاً، جَاهَنَّمَ = ضَالَّاً لا two Zabr جَاهَنَّمَ Zabr



^٤ The common Arabic plural form of *Madd* found in books of *Tajweed* is "Mudood"

يَبْرِئُ إِسْرَائِيلَ	ضَالًاً	دَبَّةٌ	الْئَنَّ	إِلَذَّكَرِينَ
جَانٌ	أَتَاجُونِي	كَافَةً	الْحَقَّةُ	وَالصَّفَتِ
حَاجُوكَ	تَخْضُونَ	يُحَاذُونَ	وَلَا إِلَهَ إِلَّا	وَلَا إِلَهَ إِلَّا
يَأْوِي الْأَلْبَابُ	يَسْأَلُونَ	رَبُّ الْعَلَمِينَ	خُوفٍ	قُرْيَشٍ

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LESSON NUMBER 18: Huroof Muqatta'at

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- The **Huroof Muqatta'at** appear at the beginning of some of the Surahs of the Holy Qur'an.
- Read these letters separately, stretch them according to the defined length, and also perform nasalisation (*Ghunnah*) when *Ikhfā* and *Idghām* occur.
- There are 2 ways to read **الْكَافُونَ**: (1) *Wasl* (joining) (2) *Waaf* (pausing).

طَاهَ	نَوْنَ	قَافَ	صَادٌ
الْرَّ	حَمِيمٌ	طَسَ	يَسِينٌ
عَسْقٌ	حَمِيمٌ	الْهَرَزٌ	الْحَمْرَ

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كَمْ يَعْصِ

كَافٌ هَا يَا عَيْنٌ صَادٌ

اللَّهُ أَكْرَمُ

إِلَفْ لَامْ مِيمْ أَللَّهُ

الْبَصَرَ

إِلَفْ لَامْ مِيمْ صَادٌ

طَسْمَةٌ

طَاسِينْ مِيمْ

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LESSON NUMBER 19: Za-id Alif (أ)

- On some words of the Holy Qur'an, there is a circle (◦) on the *Alif*, this type of *Alif* is known as a 'Za-id Alif', one should not pronounce this.

لَا إِلَهَ

(١٥٨) إِلَى عِزَارَاه

أَفَإِنْ قِتَّ

(٣٢) إِلَى الْأَنْيَاءِ

أَفَإِنْ قَاتَ

(١٥٩) إِلَى عِزَارَاه

أَنَا

(بِرْحَمَ)

مَلَائِيْه

(بِرْحَمَ)

لَكَنَّا هُوَ اللَّهُ

(٢٨) إِلَى الْكَهْفِ

لِشَائِيْعِ

(٢٣) إِلَى الْكَهْفِ

لَا إِلَهَ جَدِيدٌ

(٦٨) إِلَى الْقُلُّ

لَا أَنْتُمْ

(١٣) إِلَى الْحُسْنَى

لَا أَذْبَحَنَّهُ

(١١) إِلَى الْأَنْبَلِ

وَلَا أَوْضَعُوا

(٣٤) إِلَى الشُّورَى

أَنْ تَبُوءُوا

(٢٩) إِلَى الْمَانِهِ

وَثَوْدَا

(٣٨) إِلَى الْفَرْقَانِ

ثَوْدَا

(٣٧) إِلَى الْعَنكِبُوتِ

وَمَلَائِيْهُمْ

(٨٣) إِلَى يُونَسَ

مِنْ نَبَائِي

(٢٣) إِلَى الْأَنْعَامِ

لِيَرْبُوْفِي

(٣٩) إِلَى الْرُّومِ

لَنْ تَدْعُوا

(١٥) إِلَى الْكَهْفِ

لِتَشْلُوْ

(٣٠) إِلَى الرَّعْدِ

إِنْ مَوْدَا

(٦٨) إِلَى هُودٍ

قَوَارِيْدا

(١٦) إِلَى الدَّهْرِ

سَلَسِلَا

(٣) إِلَى الدَّهْرِ

وَنَبْلُوْ

(٣) إِلَى مُحَمَّدٍ

لِيَبْلُوْ

(٣) إِلَى مُحَمَّدٍ

- In the six words below, **do not** pronounce the *Alif* with **this sign ("o")** during *Wasl* (continuous recitation) but **do pronounce** it when performing *Waqf* (pause).

أَنَا
أنا
(براء)

قَوْارِيْدَأْ
قواريدا
(١٦) ٢١ ، الدعر

السَّبِيلَأْ
السبيل
(٢٤) ٢٢ ، الاحزاب

الرَّسُولَأْ
رسول
(٢١) ٢٢ ، الاحزاب

الظَّفُونَأْ
الظفون
(١٠) ٢١ ، الاحزاب

لِكَنَأْ
لكن
(٣٧) ١٥ ، الكهف

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LESSON NUMBER 20: Miscellaneous Rules

- **Izhār Mutlaq:** In the following 4 words, a letter from the *Huroof Yarmalūn* appears after a *Noon Sākinah* in the same word. *Idghām* will not take place, instead *Izhār Mutlaq* will occur - nasalisation (*Ghunnah*) will not take place.

قِنْوَانْ

صِنْوَانْ

بُنْيَانْ

دُنْيَا

- **Saktah:** To stop the sound momentarily and then to continue reading ahead without breaking the breath, is called *Saktah* i.e. the sound should stop whilst one holds the same breath. *Saktah* is *wajib* (necessary) in the following 4 examples:

عَوْجَاهَةَ قِبَّهَا

بـ ١٥ ، الكهف (١)

مِنْ مَرْقَدِنَا هَذَا

بـ ٢٣ ، يس (٥٢)

كَلَّا بَلْ سَكَّةَ رَانَ

بـ ٣٠ ، المطففين (١٣)

وَقِيلَ مَنْ رَاقِ

بـ ٢٩ ، القيمة (٢)

- **ض :** In the Holy Qur'an, there are four words which contain the letter **ص** but a small letter **س** is also written with it, the details of how to pronounce these words are as follows: In example (1) and (2) only read the **س**, in example (3) it is permissible to read both **ص** and **س** and in example (4) only read the **ص**.

بِهِ صَبِيْطَرْ

بـ ٣٠ ، الغاشية (٢٢)

أَمْهُمُ الْمُؤْمِنُوْنَ

بـ ٢٢ ، الطور (٢)

بَصَّةَ

بـ ٨ ، الاعراف (٢٩)

يَبْصُطُ

بـ ٢ ، البقرة (٣٢)